

Submitting your furlough application

to Lesser & Co, our fees and receiving payment

For the job retention scheme detailed guidance please go to the lesserandco.co.uk/COVID-19 page and read the guidance and if you do qualify, **download the template** and sign this and send to PAYE@LesserandCo.com - important, you need to tell us when you and/or your staff start working again!

The date to use should not be before lockdown of March 24 unless there is evidence of a redundancy prior to this which is unlikely in most cases.



Hmrc are advising six days from submission to receiving the taxable grant. Please do not constantly chase us asking whether the furlough has been processed or when the money will be received.

We are not charging for director furlough as whilst this takes a minimum of 15 minutes per application per pay period, plus checking in with the client, checking applications are satisfactory, providing advice, newsletters, webinars, template, email communications, voicemails and call backs plus administration of invoice issue and payment plus any subsequent discussions and explanations, we wish to show some goodwill to clients in their time of need. Especially since the limited company directors support is very limited (see <https://www.facebook.com/ForgottenLtd/>)

Many firms are charging for this.

However we do recognise that this is extra work so whilst avoiding the task of charging a fee, instead are asking clients to provide to us a review on

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as Google have currently disabled all reviews going live due to prioritising other services.

We will be charging for claims involving employees as the furlough rebate is then worth thousands of pounds and this is more time-consuming due to staff numbers, it's a nominal fee to cover our costs. This will be in the next invoice for payroll work.

Furlough was extended by the government to the **end of June.**

There has been debate in the accounting industry whether clients could do the applications themselves however in our experience they have been so many problems since Monday 20th April in doing these applications including not only having the relevant information available but also the calculation and taking into account not just the percentage to apply but also the dates as well as linking in with the payroll submission - this becomes quite complicated. Notwithstanding accounting for national insurance, pension and the employment allowance.

Equally we hope you have been happy with our advice during this period and we have had loss of income due to all the extra work involving coronavirus, most of which has not been chargeable. If you would like to show your appreciation for our efforts, we would be happy to accept recommendations for new clients from your other business contacts

Best regards

Keith, Stephen and the team at Lesser & Co